



March 13th, 2020

Dear Music Students and Families,

I regret to inform you that, in accordance with district policies, our music trip to New York City this April has been canceled out of concern for students' health as we work to mitigate the spread of the COVID-19 contagion.

Since we are canceling more than 30 days before the trip begins, **all students and families will receive at least the refundable trip expenses** from out of the total trip cost. We are working with our tour operator, Suburban Tours, to finalize how much of the trip expense is refundable (they are currently negotiating with all trip vendors/suppliers on our behalf). The following is an explanation of what sort of refund you can expect to receive, based on the insurance you did or did not purchase:

- If you **did** purchase the \$22.50 "Cancel For Any Reason" (CFAR) insurance when it was offered in October, you are eligible to receive the full *refundable* trip expense plus 75% of the "non-refundable" expense. You may contact Mrs. Parrin at j_parrin@stoughtonschools.org to confirm whether or not you purchased this additional coverage. Insurance claim forms will be distributed next week, when they have been made available by our tour operator and our insurer, Travel Insured International.
- If you **did not** purchase CFAR insurance, you will still be reimbursed the *refundable* expenses of the trip. The final amount of this refund will be announced as soon as it is confirmed, but we have been advised not to offer an estimate while the amount is being negotiated with vendors and suppliers.
- Families who **only** purchased \$15 "Basic Trip Cancellation/Interruption Insurance" may attempt to make a claim for one of the Covered Reasons for Cancellation (you can still find this information at www.stoughtonfinearts.org/2020-shs-music-trip.html), but there is no assurance that your claim will be successful. Insurance claim forms will be made available next week for families who would like to submit them.

Your refund will be distributed by check. Please take the short poll at this link or on the Music Trip page at www.stoughtonfinearts.org: <https://forms.gle/mr2b2dDUgGmQh8nD7>. This poll will give us the information we need to quickly and accurately distribute refund checks to all trip participants.

We are very saddened by this unforeseeable turn of events. Please contact me if you have any questions or concerns.

Sincerely,



John Mange